



Notice of Privacy Practices for Protected Health Information

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU MAY GET ACCESS TO THIS INFORMATION. PLEASE READ IT CAREFULLY.

The Magee Family Foot Care PLLC is dedicated to protecting your medical information. We are required by law to maintain the privacy of protected health information and to provide you with this Notice of our legal duties and privacy practices with respect to protected health information. Magee Family Foot Care PLLC is required by law to abide by the terms of this Notice, and we reserve the right to change the items of this Notice, making any revision applicable to all the protected health information we maintain. If we revise the terms of this Notice, we will post a revised notice at the Clinic and will make paper copies of this Notice of Privacy Practices for Protected Health information available upon request.

HOW OUR MEDICAL INFORMATION WILL BE USED AND DISCLOSED

Treatment - Your health information may be used by staff or disclosed to their health care professional for the purpose of evaluating health, diagnosing medical conditions and providing treatment. For example, results of laboratory tests and procedures will be available in your medical record to all health professionals who may provide treatment or who may be consulted by staff.

Payment - Your health information may be used to seek payment from your health plan, from other sources of coverage such as an automobile insurer or from credit card companies that you may use to pay for services: For example, your health plan may request and receive information on dates of service, the services provided and the medical condition being treated.

Health Care Operations - Your health information may be used as necessary to support the day-to-day activities and management of the Magee Family Foot Care PLLC. For example, information on the services received may be used to support budgeting and financial reporting and activities to evaluate and promote quality.

Law Enforcement - Your health information may be disclosed to law enforcement agencies, without your permission, to support government audits and inspections, to facilitate law-enforcement investigations and to comply with government mandated reporting.

Public Health Reporting - Your health information may be disclosed to public health agencies as required by law. For example, we are required to report certain communicable diseases to the state's public health department.

Other Uses and Disclosures Require Your Authorization - Disclosure of your health information or its use for any purpose other than those listed above requires your specific written revocation of the authorization. However, your decision to revoke the authorization will not affect or undo any use or disclosure to information that occurred before you notified us of your decision.

ADDITIONAL USES OF INFORMATION

Appointment Reminders - Your health information may be used by our staff to send you appointment reminders.

Information About Treatment - Your health information may be used to send you information on the treatment and management of your medical condition that you may find to be of interest. We may also send you information describing other health-related goods and service that we believe may interest you.



Magee Family Footcare

YOUR RIGHTS REGARDING YOUR MEDICAL INFORMATION

You have the following rights with respect to your medical information.

- The right to request restrictions on certain uses and disclosures of your medical information. We are not required to agree to your requested restriction, but if we do, we will honor it.
- The right to receive communications from us in a confidential manner.
- The right to inspect and copy your medical information. This right is subject to certain specific exceptions and you may be charged a reasonable fee for any copies of your records.
- The right to receive an amendment of your medical information. We may deny your request for certain specific reasons, and, if denied, we will provide you a written explanation for the denial and information regarding further rights you would have at this point.
- The right to receive an accounting of the disclosures of your medical information made by the Clinic in the six years prior to your request (following April 14, 2003), except for disclosures for treatment, payment or operational purposes, disclosures pursuant to an authorization and certain other specific disclosure types.
- The right to request a paper copy of this Notice of Privacy Practices for Protected Health information.
- The right to complain to the Clinic and/or to the United States Department of Human Services if you believe that the Clinic has violated your privacy rights. To complain to the Clinic please contact:
 - Magee Family Foot Care PLLC
1663 Simpson Hwy 49, Suite 1
Magee, MS 39111
Dr. Denver Carter, III

If you choose to file a complaint, you will not be retaliated against in any way. If you would like further information regarding your rights or regarding the use and disclosure of your medical information, you may contact the person listed above.